January 29, 2025

The Sanborn Electric and Telecommunications Board met in regular session at Sanborn City Hall on Wednesday, January 29, 2025, at 12:00 p.m.

Board members present: Jeff Kuehl, Rick Maranell, and Josh Rydberg.

Board members absent: None

Others present: Michelle Vos and Jim Zeutenhorst

Motion Maranell, seconded by Kuehl to adopt the agenda. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the minutes of the December 18, 2024,

Board Meeting. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

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| **Bill List - Sanborn Municipal Light Plant** |
| **Meeting Date - January 29, 2025** |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | 610 Depot | Plant maintenance | $183.99  |
| **\*** | Borders States Industries | Plant maintenance | $81.52  |
| **\*** | City of Sanborn | City Hall bills split for November 2024 | $0.00  |
| **\*** | DGR Engineering | Generation feasibility study | $348.50  |
| **\*** | Don's Auto Service | Skid loader tires (4) | $1,358.90  |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes  | $10,965.69  |
| **\*** | H&N Chevrolet | Vehicle maintenance - service Silverado, tire repair | $283.16  |
| **\*** | Iowa Department of Revenue | Sales Tax for December 2024/Use Tax - 2024 | $8,293.25  |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $300.00  |
| **\*** | IPERS | December 2024 wages | $4,332.76  |
| **\*** | Kuehl, Jeff | Board of Trustees - 2024 | $1,000.00  |
| **\*** | Maranell, Rick | Board of Trustees - 2024 | $1,125.00  |
| **\*** | Marcus News | Publish Board minutes | $96.60  |
| **\*** | Missouri River Energy | Electric rate study | $9,000.00  |
| **\*** | Missouri River Energy | Purchased power | $113,241.90  |
| \* | Motek, L.C. | Utility account credit balance refund issued | $1,087.21  |
| **\*** | Rydberg, Josh | Board of Trustees - 2024 | $1,025.00  |
| **\*** | Sanborn Chamber of Commerce | 2025 Annual Chamber dues | $125.00  |
| **\*** | Sanborn Daycare Association | Donation | $425.00  |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,570.29  |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $999.96  |
| **\*** | The Community Agency | Phone/Internet/Cable | $290.48  |
| **\*** | VISA | Safety, meeting expense | $188.88  |
| **\*** | WAPA | Purchased power | $27,444.96  |
| **\*** | Wesco | 4 LED streetlight fixtures | $1,476.00  |
|  |  |  | **$185,244.05**  |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Two refunds | $850.00  |
|  |  |  | **$850.00**  |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac - Dec. 2024 payroll deductions | $129.42  |
| **\*** | Delta Dental | Dental ins. - for January & February 2025 | $220.08  |
| **\*** | Equitable Financial Life Ins. | Life/LTD/STD - for January & February 2025 | $408.60  |
| **\*** | Iowa State Bank | HSA contrib. for December 2024, Initial & January 2025 | $1,400.00  |
| **\*** | Sanborn Savings Bank | HSA contrib. for December 2024, Initial & January 2025  | $3,034.00  |
| **\*** | Wellmark | Health Ins. for January & February 2025 | $12,752.00  |
|  |  |  | **$17,944.10**  |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$204,038.15**  |

**Month Ending December 31, 2024:**

*Revenue:* $234,539.06

*Expense:* $217,457.53

Motion Kuehl, seconded by Maranell to approve the following December 2024 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Rydberg introduced **RESOLUTION #2025-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY.”** Motion Kuehl, seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Kuehl and Maranell

NAYES: None

ABSTAIN: Rydberg

Motion Carried: 2-0

Rydberg introduced **RESOLUTION #2025-02 “A RESOLUTION TO PROVIDE ECONOMIC DEVELOPMENT SUPPORT TO THE SANBORN DAYCARE.”** Motion Kuehl, seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

Rydberg introduced **RESOLUTION #2025-03 “A RESOLUTION TO CHANGE BOARD POLICY MANUAL TO ADD A MAXIMUM PURCHASE AMOUNT FOR CAPITAL IMPROVEMENTS WITHOUT PRIOR APPROVAL FROM THE BOARD AND ADDING A POLICY ON ADJUSTMENTS TO UTILITY BILLS.”** Motion Kuehl, seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

Zeutenhorst and Vos presented information to the Board from a recent meeting with TextMyGov. This is a messaging app which can be utilized to provide communication between local government agencies and citizens. The TextMyGov proposal was discussed and Zeutenhorst plans to also introduce it at the February City Council meeting.

*The next regular meeting of the Board is scheduled for Wednesday, February26, 2025, at 12:00 noon at Sanborn City Hall.*

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Prepared by Michelle Vos, Utility Clerk