November 30, 2022

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

November 30, 2022, at 12:00 p.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the minutes of the October 26, 2022,

Board Meeting. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 11-30-22** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Ahlers and Cooney, PC | Professional services Re: electric franchise renewal | $ 532.50 |
| **\*** | Canadian Pacific Railway | Overhead electric rental | $ 150.00 |
| **\*** | City of Sanborn | City Hall bills split for October 2022 | $ 5,037.57 |
| **\*** | DGR Engineering | Professional services Re: electric franchise renewal | $ 320.00 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $ 7,133.31 |
| **\*** | Grainger | Plant maint. - heater for Light Plant building | $ 2,731.27 |
| **\*** | Iowa Department of Revenue | Sales tax for Oct. 2022 | $ 5,849.73 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $ 200.00 |
| **\*** | Iowa Utilities Board | Direct assessment charges, electric franchise agreement labor | $ 1,369.75 |
| **\*** | IPERS | IPERS for October 2022 wages | $ 4,553.93 |
| **\*** | Marcus News | Advertising | $ 145.13 |
| **\*** | Missouri River Energy | Purchased power | $ 97,730.46 |
| **\*** | Sanborn Chamber of Commerce | 2023 dues | $ 125.00 |
| **\*** | Sanborn Daycare | Donation | $ 425.00 |
| **\*** | Sanborn Foods | Plant maint. | $ 59.02 |
| **\*** | Sanborn Hardware | Plant maint. | $ 29.93 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $ 357.61 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $ 760.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $ 150.91 |
| **\*** | US Postmaster | Postage - October (City reimbursed portion) & Nov. utility bills | $ 329.14 |
| **\*** | Visa | Safety, plant maint., distrib. maint., uniform expense, Notary renewal | $ 1,400.45 |
| **\*** | WAPA | Purchased power | $ 18,419.40 |
| **\*** | Wesco | Inventory, safety, street light maint. | $ 3,756.56 |
|  |  |  | **$ 151,566.67** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Seven refunds | $ 1,597.00 |
|  |  |  | **$ 1,597.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for Oct. 2022 payroll deductions | $ 296.90 |
| **\*** | Delta Dental | Dental Ins. for December coverage | $ 128.84 |
| **\*** | Equitable Financial Life Ins. | Life, ADD for Nov. & Dec. 2022 | $ 113.90 |
| **\*** | Iowa State Bank | HSA Contrib. for October 2022 | $ 100.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for October 2022 | $ 300.00 |
| **\*** | United Healthcare | STD/LTD for July-Nov. & Dec. 2022 | $ 510.60 |
| **\*** | Wellmark | Health Ins. for December 2022 coverage | $ 5,843.72 |
|  |  |  | **$ 7,293.96** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$ 160,457.63** |

For October 2022 – Accounts Receivable: $218,381.99 Accounts Payable: $203,963.69

Motion Boelter, seconded by Maranell to approve the following October 2022 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Discussion was held regarding the Customer Generation – MRES generation capacity agreement. Zeutenhorst informed the board that MRES, in its agreement would pay $2.00 per KW over a 10 year period in a lump sum once the generators are commissioned. MRES in its agreement also agrees to pay $5.00 per KW per month through the year 2052. Zeutenhorst informed the board that he has been working with DGR looking at sizing the generators and looking at modular units versus a building to house the units, which would have enough space to add an additional generator as load grows in the community. Estimates this far are from 5.3 million dollars to 8.1 million dollars depending on sizing of units and modular enclosures versus a building to house the generators.

Motion by Rydberg, seconded by Boelter to move forward with signing the letter of interest and sending back to MRES. Motion carried 3-0.

Board Secretary, Terry Boelter, called for a public hearing regarding the 2023 budget. Boelter asked the City Administrator if any objections or comments had been submitted, there were none. Boelter asked those present for any comments or objections, there were none. Whereupon Boelter declared the public hearing closed.

Boelter introduced **RESOLUTION #2022-04 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2023”** and moved the same be adopted. Seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion Carried: 3-0

Motion Rydberg, seconded by Boelter to gift each employee $200.00 in Sanborn Chamber Dollars for Christmas, and upon the roll being called, the following named members of the Board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion Carried: 3-0

There being no further business, motion Maranell, seconded by Boelter to adjourn at 1:00 p.m. Motion carried 3-0.

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Prepared by Michelle Vos