November 25, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

November 25, 2020, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the October 28, 2020, minutes, and to approve the following bills for payment:

Motion carried 3-0.

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| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 11/25/2020** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Electric Supply | Inventory, Distrib. Maint. | $131.23 |
| **\*** | Canadian Pacific Railway | Outside Services - Rent for wire crossing | $150.00 |
| **\*** | City of Sanborn | City Hall expenses - for October 2020 | $3,449.05 |
| **\*** | Delta Star | South Substation - North Transformer Replacement | $528,759.00 |
| **\*** | DGR Engineering | Outside Services - North transformer project | $3,436.00 |
| **\*** | EFTPS | FICA, Medicare & Federal taxes | $5,823.88 |
| **\*** | Grainger | Distribution Maint. | $60.25 |
| **\*** | Iowa Department of Revenue | Sales Tax - October 2020 | $1,395.00 |
| **\*** | Iowa Department of Revenue | State Withholding - 3rd Quarter 2020 | $2,732.00 |
| **\*** | Iowa Department of Revenue | Use Tax - 3rd Quarter - 2020 | $118.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $220.00 |
| **\*** | IPERS | IPERS for October 2020 wages | $3,912.37 |
| **\*** | Marcus News | Advertising | $82.74 |
| **\*** | Missouri River Energy | Purchased power | $93,080.70 |
| **\*** | N&M Power Company | North Transformer Replacement - Pay Estim. #2 | $39,730.86 |
| **\*** | N&M Power Company | Distrib. Maint. - T1 Air Terminal Cab | $1,100.85 |
| **\*** | Norem, Mel & Lyda | Refund - account credit balance | $162.08 |
| **\*** | Rath, Rod | Refund due - electric usage | $248.68 |
| **\*** | Sanborn Chamber | Chamber Dollars | $500.00 |
| **\*** | Sanborn Daycare | Donations | $325.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $50.34 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $424.08 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $135.58 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| **\*** | T.P. Anderson Company, PC | Completion of audit - FYE 12/31/2019 | $6,250.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $145.07 |
| **\*** | VISA | Safety, Misc. Electric Expense | $315.19 |
| **\*** | WAPA | Purchased power | $18,419.40 |
| **\*** | Wesco Distribution | Distribution Maint. | $131.08 |
|  |  |  |  |
|  |  |  | **$711,688.43** |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | None | $0.00 |
|  |  |  | **$0.00** |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for October 2020 payroll | $336.86 |
| **\*** | Delta Dental | Dental Insurance for December 2020 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for October 2020 | $200.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for October 2020 | $283.00 |
| **\*** | United Healthcare | Life/STD/LTD for December 2020 | $170.81 |
| **\*** | Wellmark | Health Insurance for November 2020 | $6,523.85 |
|  |  |  | **$7,640.80** |
| **\*** | checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$719,329.23** |

For October 2020 – Accounts Receivable: $189,872.83 Accounts Payable: $102,124.95

Motion Boelter, seconded by Maranell to approve the following October 2020 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Board President Josh Rydberg called for a public hearing regarding the 2021 budget. Rydberg asked the City Administrator if any objections or comments had been submitted, there were none. Rydberg asked those present for any comments or objections, there were none. Whereupon Rydberg declared the public hearing closed.

Maranell introduced RESOLUTION #2020-16 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2021” and moved the same be adopted. Seconded by Boelter and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion Carried: 3-0

Motion Maranell, seconded by Boelter to gift each employee $175.00 in Chamber Dollars for Christmas, and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion Carried: 3-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, December 30, 2020, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos