The Sanborn City Council met in regular session Monday, January 8, in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council Members present: Jerry Back, Kevin Groendyke, Larry Reitsma, Brian Visser, and Aaron Wiekamp. Others present: Jim Zeutenhorst, Adam Roelfs, Wendy Reed, Dan Verrips, Chris Cammann.

Motion Back, seconded by Visser to approve the agenda. Roll call was taken. Vote results: Ayes 5 /Nays 0

Chris Cammann provided updates to Council on their work towards becoming independent from Sanborn Chamber as a 501c3 non-profit.

A motion was made by Back and seconded by Wiekamp to approve the consent agenda. The following consent agenda items were approved: a. Approve minutes from December 11 meeting b. Approve January bills c. Resolution #2024-01 Paper, Depository, Bills d. Resolution #2024-02 Appoint City Officials e. Reappoint Rick Maranell to the Sanborn Electric & Telecommunications Board f. Appoint Jeff Keuhl to the Sanborn Electric & Telecommunications Board g. Pay Request #4 West Branch Construction h. Tax Abatement Application: Sanborn Housing & Development. Vote results: Ayes 5/Nays 0.

Councilman Visser, on behalf of the Sanborn Development Corporation, gave stats on their newest project with the owners of the Sanborn Car Wash; new doors and tracks, door openers, insulation, and servicing the RO water system. Back introduced Resolution #2024-03 Resolution to Provide Economic Development Assistance Through the Sanborn Improvement Association, and motioned to approve financial assistance not to exceed $35,000.00. Motion seconded by Rietsma. Vote results: Ayes 4/Nays 0/ Visser abstained for conflict of interest.

Zeutenhorst provided Council with Resolution #2024-04 to fix a date for a public hearing on proposal to enter into an amended Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in principal amount not to exceed $9,290,000. Said resolution will complete the 2018 Sewer Project. Motion made by Wiekamp, seconded by Groeneyke. Vote results: Ayes 5/Nays 0. Another resolution was provided to set a public hearing date for the Sanborn Urban Renewal Plan Amendment. Motion made by Back, seconded by Visser, to adopt Resolution #2024-05 Setting date for a public hearing on Urban Renewal Plan Amendment for the Sanborn Northeast Urban Renewal Area. Vote results: Ayes 5/ Nays 0.

Zeutenhorst shared his work on the FY25 Budget and Sanborn’s Tax Levy Rate. Also provided was information on a new variety store and additional multi-residential units proposed for downtown. The Presbyterian Church has been evaluated about renovations/removing pews, carpet, walls/partitions.

Clerk Reed provided the December financial reports.

Mayor Lyman gave Council an update on the Fire Department; the call for services in 2023, township contract status’, and the date the new quick attack vehicle can be picked up.

There being no further business to come before the Council, Motion Reitsma, seconded by Back to adjourn at 6:31 p.m. The next regularly scheduled meeting will take place on Monday, February 12, at 5:00p.m. in the Council Chambers at City Hall. Roll call was taken. Vote results: Ayes 5 /Nays 0

Attest:

Randy Lyman Mayor

Wendy Reed

City Clerk

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| --- | --- | --- |
| A&M Laundry, Inc. | Shop Towels | 55.10 |
| Access Systems Leasing | Copies Dues | 528.07 |
| A.H.Hermel CO | Breakroom Supplies | 42.48 |
| AT&T Mobility | Fire/Amb Tablets (Jan) | 155.89 |
| \*Baker & Taylor Books | LIB-Books | 566.77 |
| \*Bohnet, Denise | Mileage Reimb-Trainings | 65.50 |
| Bomgaars | ST-Clothing Allow | 69.99 |
| \*Brommer Sanitation | LIB Monthly Garbage/REC Dec | 35.25 |
| Brommer Sanitation | Monthly Garbage/REC Dec | 543.80 |
| \*Clayton Energy Corp | Gas Commodity | 63,877.43 |
| DGR Engineering | Engineering | 3,498.64 |
| Don's Auto | PD vehicle service | 71.25 |
| Doon Saw Mill | Cut Lumber | 111.30 |
| Equipment Blades | Plow Blades | 710.00 |
| \*Equitable Life Insurance | Insurance Premiums | 355.38 |
| Fair Manufacturing | ST-Blower shoes | 1,972.00 |
| Feld Fire | Fire-LED Lights | 811.66 |
| Foundation Analytical Lab | Testing | 2,809.50 |
| Fred's Plumbing | WWTP-RTU service | 115.00 |
| GPM Enviro. Sol | WWTP Controller | 2,753.00 |
| I.S.C.I.A. | PD-Training | 175.00 |
| \*IA Dept of Revenue | Sales Tax | 7,135.13 |
| Iowa Information | Publications/Advertising | 69.00 |
| Iowa One Call | Locates | 34.20 |
| \*IPERS | IPERS | 8,651.73 |
| Jelectric Inc | WWTP-Ventillator/blower/east lift station | 6,231.00 |
| M&T Fire & Safety | Fire-FF Boots | 906.01 |
| Marcus News | Publications/Advertising | 422.00 |
| \*Mastercard | Lib Charge-Books/Office Supplies | 89.97 |
| MidAmerican Energy | Border Station Utilities | 13.00 |
| 610 Depot (Ryden/Napa) | SGCC/WT/WW/GAS/Park/CEM/Shop/CityHall | 1,576.09 |
| Northwest IA Comm College | FIRE-Training books | 400.00 |
| Office Elements | Office Supplies | 609.88 |
| P&K Pest Control | Monthly Maintenance (SGCC/WTP) | 200.00 |
| P&S Electric | Monthly Alarm Monitoring | 60.00 |
| \*Pearce, Emily | Reimb:Lib Supplies | 79.68 |
| \*Pitney Bowes | Postage Meter Refill/Rental | 680.00 |
| Premier Communications | Gas Border Station | 35.42 |
| \*Prins Insurance | Endorsement | 595.00 |
| \*Pumpkin People & Produce | LIB-Books | 14.09 |
| Rehab Systems | WWTP-Lift Station cleaning | 1,575.00 |
| \*Sanborn Foods | LIB-Program Supplies | 6.88 |
| Sanborn Foods | Office/WWTP | 151.18 |
| \*Sanborn Municipal Util. | Utilities-LIB | 302.95 |
| Sanborn Municipal Util. | Utilities | 31,208.24 |
| SuperHiTech | SGCC-Apple iPad & accessories | 599.96 |
| Sheldon Power Sports | SGCC-mower parts | 77.76 |
| \*Sanborn Savings Bank | Deposit Books | 36.84 |
| \*TCA | Phone/Int-LIB | 77.83 |
| TCA | Phone/Int | 1,128.71 |
| The Laurens House of Print | Stampers | 88.96 |
| USA BlueBook | WT Supplies | 890.09 |
| \*Verizon Wireless | GIS Line/PD Jetpacks/Mike D.Cell | 353.52 |
| VISA | Admin Charge-clothing allow | 200.07 |
| VISA | Fire Charge-fuel/batteries | 162.83 |
| VISA | Public Works Charge-WWTP/GAS/ST | 623.36 |
| VISA | City Charge:Admin/PD/Office/WWTP | 3,354.96 |
| Visser Gravel | Maris Estates excavator work | 6,480.00 |
| West Branch Construction | Pay Request #4 WWTP MCC Project | 42,020.19 |
| \*Wellmark | Insurance Premiums | 14,655.18 |
| Ziegler | Loader service | 1,032.79 |
| **Totals:** |  | **211,119.72** |