November 28th, 2018

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

November 28th, 2018 at 7:00 a.m. at Sanborn City Hall. Board members present: Jim Cravens, Terry Boelter, and Rick Maranell. Others present: Jim Zeutenhorst

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the October 31st, 2018 minutes and approve the following bills for payment. Motion carried 3-0.

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| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  | | **GENERAL FUND:** | |  | |  | | | **\*** | Border States Electric Supply | | Safety, Distribution Maint. | | $1,893.27 | | | **\*** | Canadian Pacific Railway | | Outside Services | | $150.00 | | | **\*** | City of Sanborn | | City Hall Expense | | $4,145.24 | | | **\*** | EFTPS | | FICA, Medicare & Federal taxes | | $5,119.56 | | | **\*** | EFTPS | | IPERS | | $3,513.57 | | | **\*** | Harry's Motor | | Vehicle Maint. | | $66.05 | | | **\*** | Iowa Department of Revenue | | Sales Tax | | $2,741.00 | | | **\*** | Iowa State Bank | | HSA Employee Contribution | | $40.00 | | | **\*** | Iowa Utilities Board | | ISCC Assessment | | $2,161.00 | | | **\*** | M Design | | Clothing Allowance | | $30.74 | | | **\*** | Marcus News | | Subscriptions, Advertising | | $199.54 | | | **\*** | Midwest Spray Foam | | Plant Maint. - LP Roof | | $10,526.00 | | | **\*** | Missouri River Energy | | Purchased Power | | $88,273.20 | | | **\*** | Sanborn Building Center | | Distribution Maint. | | $513.51 | | | **\*** | Sanborn Daycare | | Donations | | $325.00 | | | **\*** | Sanborn Hardware | | Plant Maint. | | $217.84 | | | **\*** | Sanborn Municipal Utilities | | Plant Maint. | | $651.61 | | | **\*** | Sanborn Propane & Oil | | Transp. Expense | | $269.71 | | | **\*** | Sanborn Savings Bank | | HSA Employee Contribution | | $200.00 | | | **\*** | The Community Agency | | Phone/Internet/Cable | | $144.10 | | | **\*** | Thole, Brenda | | New Housing Incentive | | $5,000.00 | | | **\*** | VISA | | Safety, Transp. Expense | | $442.61 | | | **\*** | WAPA | | Purchased Power | | $18,419.40 | | | **\*** | Wesco Distribution | | Distrib. System & Equip, Inventory, Streetlighting | | $23,070.54 | | |  |  | |  | |  | | |  |  | |  | | $168,113.49 | | |  | MISC. | |  | |  | | | **\*** | Meter Deposit Refunds | | Three refunds | | $742.47 | | |  |  | |  | | $742.47 | | |  | EMPLOYEE BENEFIT FUND: | |  | |  | | | **\*** | Aflac | | Supplemental Insurance | | $505.29 | | | **\*** | Delta Dental | | Dental Insuarnce | | $112.08 | | | **\*** | Iowa State Bank | | HSA Employer | | $200.00 | | | **\*** | Sanborn Savings Bank | | HSA Employer | | $267.00 | | | **\*** | United Healthcare | | Life, LTD, STD Insurance | | $174.66 | | | **\*** | Wellmark Blue Cross | | Health Insurance | | $4,452.58 | | |  |  | |  | | $5,711.61 | | |  | TOTAL ALL FUNDS: | |  | |  | | | **\*** | checks issued prior to meeting. | |  | | $174,567.57 | | |  |  | |  | |  | | | |  | | | |  |  |
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Accounts Receivable for October 2018: $ 179,952.26 Accounts Payable: $ 197,445.97

Motion Maranell, seconded by Boelter to approve following October 2018 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Cravens announced this was the time and place for a public hearing for the annual budget for the calendar year ending December 31, 2019. Cravens asked the City Administrator if any objections had been filed, none were made. He asked those present if there were any objections or comments, there were none. Cravens declared the public hearing closed.

Maranell introduced Resolution #2018-04 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2019” and moved the same be adopted. Seconded by Boelter, and upon the roll being called the following board members voted:

AYES: Terry Boelter, Rick Maranell, and Jim Cravens

NAYES: None

Whereupon Board President Cravens declared Resolution #2018-04 duly adopted.

Motion Boelter, seconded by Maranell to approve annual Christmas bonus’ of chamber dollars for the full-time employees. Motion carried 3-0.

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, December 19th, 2018 at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:10 a.m. Motion carried 3-0.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Terry Boelter, DDS Secretary of Board