September 29, 2021

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

September 29, 2021, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Rydberg to approve the August 25, 2021, minutes and to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 09-29-21** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Electric Supply | Distribution Maint. | $80.43 |
| **\*** | Canadian Pacific Railway | Outside Services - Overhead electric rent | $150.00 |
| **\*** | City of Sanborn | City Hall expenses - for August 2021 | $4,990.05 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $8,546.86 |
| **\*** | Iowa Department of Revenue | Sales Tax - August 2021 | $5,014.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $300.00 |
| **\*** | IPERS | IPERS for August 2021 wages | $3,605.31 |
| **\*** | Missouri River Energy | Purchased power | $128,941.34 |
| **\*** | Sanborn Daycare | Donations | $425.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $57.60 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $277.28 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $428.64 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $800.00 |
| **\*** | Skarshaug Testing Lab, Inc. | Safety | $120.67 |
| **\*** | Sybesma Graphics | Distribution Maint. | $48.00 |
| **\*** | T.P. Anderson & Company | Audit work for year ending 12/31/20 | $3,400.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $147.04 |
| **\*** | U.S. Post Office | Postage - utility bills August & Sept. | $143.42 |
| **\*** | VECTOR | 2021-2022 Annual dues (Light Plant Portion) | $3,185.00 |
| **\*** | VISA | Distribution Maint., Transportation Expense | $498.13 |
| **\*** | WAPA | Purchased power | $23,142.38 |
| **\*** | Wesco Distribution | Inventory, Distrib. Maint. | $28,242.08 |
|  |  |  | **$212,543.23** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Three refunds | $920.00 |
|  |  |  | **$920.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for August 2021 payroll | $445.35 |
| **\*** | Delta Dental | Dental Ins. for October 2021 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for August 2021 | $100.00 |
| **\*** | United Healthcare | Life/STD/LTD for October 2021 | $141.80 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for August 2021 | $283.00 |
| **\*** | Wellmark | Health Ins. for October 2021 | $6,870.27 |
|  |  |  | **$7,966.70** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$221,429.93** |

For August 2021 – Accounts Receivable: $246,564.67 Accounts Payable: $227,854.50

Motion Maranell, seconded by Rydberg to approve the following August 2021 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Discussion was held regarding Kids Express Daycare, Budget, and Utility Clerk comparisons.

Motion by Boelter, seconded by Maranell to appoint Terry Jaycox to the TCA Programming Board. Motion carried 3-0.

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, October 27, 2021, at 7:00 a.m. There being no further business, motion Maranell, seconded by Rydberg to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos