August 28, 2019

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

August 28th, 2019 at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Jim Cravens. Others present: Michelle Vos.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the July 31st, 2019 minutes and approve the following bills for payment. Motion carried 3-0.

|  |  |  |
| --- | --- | --- |
| **GENERAL FUND:** |  |  |
|  |  | **Amount** |
| Canadian Pacific Railway | Outside Services - Overhead electric | $800.00  |
| City of Sanborn | City Hall Expenses for July 2019 | $3,519.12  |
| EFTPS | FICA, Medicare & Federal taxes  | $5,454.09  |
| EFTPS | IPERS for July 2019 | $5,401.25  |
| Harry's Motor | Vehicle Maint. | $121.97  |
| Iowa Department of Revenue | Sales Tax - July, August 2019 | $11,499.00  |
| Iowa Department of Revenue | State Withholding - 2nd Quarter 2019 | $2,648.00 |
| Iowa Department of Revenue | Use Tax - 2nd Quarter 2019 | $12.00 |
| Iowa State Bank | H.S.A. Contrib. by Employees | $240.00 |
| IRBY | Distribution Maint. | $52.50 |
| Lawson Products | Plant Maint. | $70.52 |
| Marcus News | Advertising | $87.40 |
| Missouri River Energy | Purchased Power | $116,963.40  |
| Missouri River Energy | CDR Participation - installment 4 of 4 | $2,500.00  |
| Northwest Iowa Electrical Association | Membership Dues 2019-2020 | $135.00  |
| Nyhart | FYE 12/31/18 GASB 75 Actuarial Update | $1,250.00  |
| Sanborn Building Center | Distribution Maint. | $73.13  |
| Sanborn Daycare | Donations | $325.00  |
| Sanborn Hardware | Plant Maint., Distribution Maint. | $44.12  |
| Sanborn Municipal Utilities | Plant Maint. - Utilities | $243.71  |
| Sanborn Propane & Oil | Transp. Expense | $259.73  |
| Sanborn Savings Bank | H.S.A. Contrib. by Employees | $400.00  |
| Sybesma Graphics | Vehicle Maint. | $150.00  |
| The Community Agency | Phone/Internet/Cable | $142.88  |
| U.S. Post Office | Postage - utility bills  | $65.84  |
| VECTOR | Annual dues: 2019 - 2020 | $3,109.25  |
| VISA | Vehicle, Transp. Expense | $3,227.48  |
| Visser Gravel & Excavating | Distribution Maint. | $292.29  |
| WAPA | Purchased Power | $23,673.18  |
| Wesco Distribution | Distribution Maint., Inventory | $8,461.10  |
| Ziegler, Inc. | Vehicle Maint. | $46.30  |
|  |  | **$191,268.26**  |
| **MISC.** |  |  |
| Meter Deposit Refunds | Six refunds | $1,373.50  |
|  |  | **$1,373.50**  |
| **EMPLOYEE BENEFIT FUND:** |  |  |
| Aflac  | For July 2019 | $336.86  |
| Delta Dental | Dental Ins. - for Sept. 2019 | $121.38  |
| Iowa State Bank | HSA Contrib. for July 2019 | $200.00  |
| Sanborn Savings Bank | HSA Contrib. for July 2019 | $333.00  |
| United Health Care | Life/STD/LTD for Sept. 2019 | $174.66  |
| Wellmark Blue Cross  | Health Ins. - Sept. 2019 | $5,542.20  |
|  |  | **$6,708.10**  |
| checks issued prior to meeting. |  |  |
| **TOTAL ALL FUNDS:** |  | $199,349.86  |

Accounts Receivable for July 2019: $232,102.65 Accounts Payable: $230,466.37

Motion Maranell, seconded by Boelter to approve the following July 2019 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

A discussion was held regarding the electric service for the new school project. The discussion centered on the new school facility will be built on the west half of the existing block and will be much closer to the overhead lines, the overhead lines are approximately 35 years old. Motion Maranell, seconded by Boelter to upgrade by undergrounding the electric lines near the new school project.

AYES: Boelter, Maranell, Cravens

NAYES: None

Motion carried: 3-0

Motion Maranell, seconded by Boelter to have McDonald Roofing to provide updates to the Light Plant building.

AYES: Boelter, Maranell, Cravens

NAYES: None

Motion carried: 3-0

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, September 25th at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:10 a.m. Motion carried 3-0.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Terry Boelter, DDS Secretary of Board

Minutes prepared by Amber Jederberg