April 29th, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

April 29, 2020, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jeff Kuehl and Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the March 25, 2020, minutes and approve the following bills for payment. Motion carried 3-0.

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| **\*** | Border States Electric Supply | Inventory, Distrib. maint. | $7,205.39  |
| **\*** | City of Sanborn | City Hall expenses for March 2020 | $2,969.79  |
| **\*** | DGR Engineering | Installment - Transformer replacement project | $20,312.00  |
| **\*** | EFTPS | FICA, Medicare & Federal taxes  | $7,983.82  |
| **\*** | Ferguson Waterworks | Outside Services - Nsight host software maint. | $647.50  |
| **\*** | Fox International | Vehicle maint. | $408.50  |
| **\*** | Iowa Department of Revenue | Sales Tax - March 2020 & 1st Quarter | $5,905.00  |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $360.00 |
| **\*** | IPERS | IPERS for March 2020 wages | $3,627.56 |
| **\*** | Harry's Motor, Ltd. | Plant maint. | $49.21 |
| **\*** | IRBY | Inventory | $6,660.00 |
| **\*** | Lode, Delmer Lee Jr. & Lisa | Property Easement | $750.00 |
| **\*** | Marcus News | Advertising | $90.83 |
| **\*** | Missouri River Energy | Purchased power | $86,750.61  |
| **\*** | Prins Insurance | Commercial Ins. 4/1/20 - 3/31/21 | $15,912.70  |
| **\*** | Sanborn Building Center | Plant maint. | $2.39  |
| **\*** | Sanborn Daycare | Donations | $325.00  |
| **\*** | Sanborn Foods | Plant maint. | $75.88  |
| **\*** | Sanborn Hardware | Plant maint. | $91.27  |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,488.60  |
| **\*** | Sanborn Propane & Oil | Transp. expense | $305.58  |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $600.00  |
| **\*** | The Community Agency | Phone/Internet/Cable | $142.63  |
| **\*** | U.S. Post Office | Postage - Utility Bills for March & April | $132.87  |
| **\*** | VISA | Distrib. maint., Transp. expense & Meeting expense | $657.99  |
| **\*** | WAPA | Purchased power | $20,832.73  |
| **\*** | Wesco Distribution | Inventory, Distrib. maint. | $2,423.34  |
|  |  |  | **$186,711.19**  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund | $305.00  |
|  |  |  | **$305.00**  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac  | Aflac for March 2020 payroll | $505.29  |
| **\*** | Delta Dental | Dental Insurance for May 2020 | $126.28  |
| **\*** | Iowa State Bank | HSA Contrib. for March 2020 | $200.00  |
| **\*** | Sanborn Savings Bank | HSA Contrib. for March 2020 | $283.00  |
| **\*** | United Healthcare | Life Insurance for May 2020 | $170.81  |
| **\*** | Wellmark | Health Insurance for May 2020 | $6,523.85  |
|  |  |  | **$7,809.23**  |
| **\*** | checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$194,825.42**  |

For March 2020 – Accounts Receivable: $199,616.11 Accounts Payable: $202,874.82

Motion Maranell, seconded by Boelter to approve the following March 2020 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Boelter introduced Resolution #2020-09 “A RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CONSTRUCTION PORTION OF THE NEW TRANSFORMER AT THE ELECTRIC SUBSTATION, AND WORK INCIDENTAL THERETO” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion carried: 3-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, May 27, 2020, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos