The Sanborn City Council met in open session Monday, November 14th, 2022 in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Tim Devitt, Larry Reitsma, and Jerry Back. Others present: Adam Roelfs, Amber Rogers, and Jim Zeutenhorst.

Motion Devitt, seconded by Reitsma to approve the agenda. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

A motion was made by Back and seconded by Visser to approve the consent agenda. The following consent agenda items were approved: a. Approve Minutes of October 10th meeting b. Approve November 2022 bills c. Resolution #2022-23 "A RESOLUTION TO APPROVE THE ANNUAL STATE URBAN RENEWAL REPORT" d. Resolution #2022-24 "A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES" e. Pay Request #3 - RP Constructors, LLC. f. Pay Request #4 - Beck Excavating, Inc. g. Appoint Brandon Bergfeld to the Park Board h. Approve R Karli Volunteer Fire App. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Devitt introduced Resolution #2022-25 "A RESOLUTION REGARDING PURCHASE OF PROPERTY" and moved the same be adopted. Seconded by Back. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Motion Visser, seconded by Wiekamp to approve the second reading of Ordinance #229 entitled "An Ordinance Amending the Code of Ordinances of the City of Sanborn to Establish a Storm Water Drainage Utility" Roll Call was taken. The third and final reading will take place at the December 12th, 2022 City Council meeting.

**Vote results:**

Ayes: 5 / Nays: 0

A discussion was held regarding changes to the current demolition incentive that the City offers. The current incentive does not include mobile homes. It was the consensus of the Council to update the incentive via resolution at the next regularly scheduled council meeting.

A discussion was held regarding interest in the remaining lot(s) by the new Brommer Sanitation building. It was the consensus of the Council to offer the lots at the originally agreed upon price of $100/foot.

Zeutenhorst updated the Council on several matters in the community.

* The 4th blower for the Wastewater Treatment Plant has arrived and is set to be installed this week. The Press Room heater has been temporarily fixed, but we will need to look at updating it in the next budget year. The repairs and upgrades will cost about $35,000. The Sewer department is also looking at potential upgrades to the East Lift Station.
* Zeutenhorst and Roelfs updated the Council on correspondence that was passed down from the State of Iowa. New EPA regulations for copper and lead reporting will require City Staff to document any existing lead service lines. Homeowners and businesses will be required to replace any lead service lines in their home or business.
* The City has purchased a GIS mapping software that will allow more accurate and precise mapping of infrastructure in Sanborn.
* The Gas Rate Case is still taking place with Northern Natural Gas. The current market price is at $9.50/MCF. The City of Sanborn purchased 100% of their 3 year average at $4.25/MCF.
* Zeutenhorst and the director of O'Brien County Economic Development, Kiana Johnson, will be meeting with a party interested in opening a new business in Sanborn.

Rogers and Zeutenhorst discussed a multitude of complaints regarding Pit Bulls in town. The City's current ordinance does not allow such breeds. Upon consulting with the City Attorney, it was found that the City's current ordinance must be updated. It was the consensus of the Council to make the necessary updates to the current ordinance.

Under new business, Motion Visser, seconded by Devitt to approve $200.00 in Chamber Dollars per full time City employee, and $100.00 per permanent part time employee. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Visitors from the Sanborn Golf Board presented a proposal for irrigation upgrades. Visitors included Brian Elgersma, Kevin Koerselman, Adam Bousema, Zach Elgersma, Connie Alberts, and Larry Starkenberg. The irrigation estimate came in at $1,550,000.00. This would replace the existing irrigation at the Golf Course but would not include the park or soccer field. The Golf Board discussed ways to raise funds to make the project possible, such as an increase in memberships, green fees, and cart rentals. The board requested feedback from the City Council.

The Council expressed their concern as to how the project would be paid for. The Golf Board would like to have fundraisers to raise as much as possible, and potentially borrow the rest. The Council agreed to discuss the matter more and stay in touch with the Golf Board.

There being no further business to come before the board, Motion Devitt, seconded by Back to adjourn at 7:10 p.m. The next regularly scheduled Council meeting will take place on Monday, December 12th at 5:00 p.m. in the Council Chambers at City Hall. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

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| A&M Services, Inc. | Operating Supplies | $55.10 |
| \*Aflac | Insurance Premiums | $254.52 |
| AH Hermel Company | Operating Supplies | $42.48 |
| Airgas | Operating Supplies | $148.02 |
| Associated Computer System | Monthly Dues | $350.00 |
| AT&T | Phone Service | $211.50 |
| Bound Tree Medical, LLC. | Operating Supplies | $607.14 |
| Brommer Sanitation | Garbage Charges - Oct | $8,936.02 |
| Building Sprinkler Inc | Building Maintenance | $470.57 |
| City of Hartley | Contract Work - PD | $11,881.00 |
| City of Sheldon | Contract Work - Ambu. | $2,800.00 |
| \*Clayton Energy/PEFA | Gas Purchase | $99,584.32 |
| Climate Systems, Inc. | Equipment Maintenance | $891.00 |
| Counsel | Monthly Dues | $10.94 |
| Dekoter, Thole, & Dawson | Legal | $732.50 |
| \*Delta Dental | Insurance Premiums | $450.30 |
| DGR Engineering | Engineering | $24,467.02 |
| \*Don's Auto | Vehicle Maintenance | $2,581.50 |
| Don's Auto | Vehicle Maintenance | $130.54 |
| Engineered Equipment Solu. | Capital Item | $57,544.09 |
| Environmental Equipment | Operating Supplies | $366.48 |
| \*Equitable Life Insurance | Insurance Premiums | $227.81 |
| Farmers Market Concrete | Ground Maintenance | $1,128.00 |
| Foundation Analytical | Testing - Chemicals | $4,608.75 |
| Groenber  | Operating Supplies | $916.93 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $358.37 |
| Harn R/O Systems | Chemicals | $4,800.00 |
| Heyn, Kara | Building Maintenance | $70.00 |
| Hundertmark, Inc | Minor Equipment | $8,650.00 |
| Hydraulic Solutions | Equipment Maintenance | $63.49 |
| Iowa Information | Advertising | $1,245.34 |
| Iowa One Call | Monthly Dues | $45.00 |
| Iowa Rural Water Association | Annual Dues | $275.00 |
| Iowa Utilities Board | OCA/IUB Assessments | $1,024.00 |
| \*IPERS | IPERS - Sept Wages | $8,714.68 |
| JElectric | Equipment Maintenance | $2,225.02 |
| Jennings Buildings & Services | Vehicle Maintenance | $80.00 |
| M Design & Promotion | Operating Supplies | $525.00 |
| Marco | Monthly Dues | $581.03 |
| Marcus News | Publications | $645.90 |
| Menards | Operating Supplies | $23.58 |
| Michael Todd & Company | Street Maintenance | $101.98 |
| MidAmerican Energy | Utilities  | $10.97 |
| Midwest Radar & Equipment | Equipment Maintenance | $120.00 |
| Midwest Turf & Irrigation | Irrigation System | $1,402.92 |
| North Central Laboratories | Lab Supplies | $619.69 |
| Northwest Electric | Equipment Maintenance | $533.39 |
| O'Brien County Engineer | Street Maintenance | $1,451.75 |
| Office Elements | Office Supplies | $18.99 |
| Orkin | Building Maintenance | $112.35 |
| P&K Pest Control | Building Maintenance | $208.00 |
| Plumbing & Heating Wholesale | Equipment Maintenance | $221.99 |
| \*Postmaster | Postage - Nov Bills | $164.72 |
| Premier Communications | Internet | $34.73 |
| \*RP Constructors, LLC | Pay Request #2 | $69,896.08 |
| Sanborn Fire Department | 2022 Firemen Salaries | $6,393.00 |
| Sanborn Foods | Operating Supplies | $15.94 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $657.11 |
| Sanborn Hardware & Rentals | Irrigation System | $62.25 |
| Sanborn Municipal Light Plant | Street Lighting | $36,000.00 |
| Sanborn Municipal Utilities | Utilities | $28,498.28 |
| Sanborn Propane & Oil | Fuel Barrel | $3,939.40 |
| Sanford Health OccMed | Safety  | $47.00 |
| Sioux Commerical Sweeping | Street Maintenance | $1,709.50 |
| Spark's Door Hardware | Building Maintenance | $1,087.62 |
| Spencer Daily Reporter | Ad - Police | $532.60 |
| \*State of Iowa | Water Excise Tax | $5,513.37 |
| \*State of Iowa | Withholding Tax - Sept | $1,894.75 |
| \*State of Iowa | Sales Tax - Q3 | $3,121.71 |
| Sybesma Graphics INC. | Vehicle Maintenance | $175.00 |
| TCA | Phone/Internet | $848.99 |
| Titan Machinery | Equipment Maintenance | $236.60 |
| USA Blue Book | Operating Supplies | $798.86 |
| \*Verizon Wireless | Phone Service | $77.38 |
| Verizon Wireless | Phone Service | $80.02 |
| Verizon Wireless | Phone Service | $48.78 |
| Visa | Training/Op Supplies | $309.66 |
| \*Wellmark | Insurance Premiums | $13,063.62 |
| Ziegler Inc | Equipment Maintenance | $2,046.83 |
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| **Totals:** |  | **$430,778.77** |