The Sanborn City Council met in open session Monday, April 11th, 2022 in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Tim Devitt, Jerry Back, and Larry Reitsma. Others present: Adam Roelfs, Amber Jederberg, and Jim Zeutenhorst.

Motion Devitt, seconded by Back to adopt the agenda. Vote results:

Ayes: 5 / Nays: 0

Motion Visser, seconded by Reitsma to approve the March 14th, 2022 minutes. Vote results:

Ayes: 5 / Nays: 0

Motion Devitt, seconded by Back to approve the presented bills. Vote results:

Ayes: 5 / Nays: 0

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| A&M Services, Inc. | Operating Supplies | $50.00 |
| \*A.H. Hermel Company | Operating Supplies | $79.34 |
| ACCO | Chemicals | $2,072.80 |
| \*Aflac | Insurance Premiums | $344.18 |
| Agrivision | Equipment Maintenance | $90.72 |
| \*Airgas | Operating Supplies | $598.68 |
| \*Airgas | Operating Supplies | $2,393.83 |
| Alpha Wireless | Equipment Maintenance | $288.00 |
| Associated Computer System | Monthly Dues | $350.00 |
| AT&T | Phone Service | $274.05 |
| Brommer Sanitation | Garbage Charges - March | $8,880.15 |
| Carrot-Top Industries, Inc | Operating Supplies | $537.82 |
| \*Clayton Energy/PEFA | Gas Purchase | $112,591.06 |
| Counsel | Monthly Dues | $16.97 |
| D&K Door, LLC | Building Maintenance | $443.21 |
| \*Dekoter, Thole, & Dawson | Legal | $45.00 |
| \*Delta Dental | Insurance Premiums | $466.48 |
| DGR Engineering | Engineering | $11,635.90 |
| Don's Auto Service | Vehicle Maintenance | $1,051.62 |
| Engineered Equipment Solu. | Equipment Maintenance | $2,025.00 |
| Farmers Market Concrete | Contract Work - Cemetery | $200.00 |
| Foundation Analytical | Testing - Chemicals | $6,114.50 |
| GPM | Equipment Maintenance | $515.00 |
| Groebner | Operating Supplies | $199.70 |
| Hach | Chemicals | $518.87 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $616.48 |
| \*IAWEA | Training/Conference | $80.00 |
| \*Iowa DNR | Annual Permit Fees | $350.00 |
| Iowa Information | Advertising | $229.00 |
| \*IPERS | IPERS - February Wages | $8,362.45 |
| \*Jennings Buildings & Services | Vehicle Maintenance | $80.00 |
| KGM | Meters/Op Supplies | $6,948.86 |
| Kurita America, Inc. | Chemicals | $5,156.86 |
| \*Marco | Monthly Dues | $551.31 |
| Marcus News | Publications | $256.07 |
| Michael Todd & Company | Street Maintenance | $170.89 |
| MidAmerican Energy | Utilities | $10.94 |
| Midwest Metal | Equipment Maintenance | $608.83 |
| \*NCL of Wisconsin, Inc | Lab Supplies | $1,712.48 |
| Office Elements | Office Supplies | $238.80 |
| Orkin | Building Maintenance | $112.00 |
| P&K Pest Control | Building Maintenance | $80.00 |
| \*Pioneer Research | Chemicals | $3,098.38 |
| \*Pitney Bowes | Dues - Postage Meter | $180.00 |
| Plumbing & Heating Wholesale | Operating Supplies | $37.46 |
| \*Postmaster | Postage - April Bills | $149.86 |
| Premier Communications | Internet | $34.10 |
| Rehab System LLC | Equipment Maintenance | $1,500.00 |
| Sanborn Building Center | Building Maintenance | $8.88 |
| Sanborn Foods | Operating Supplies | $176.68 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $2,325.58 |
| Sanborn Municipal Utilities | Utilities | $26,813.95 |
| Sanborn Propane & Oil | Fuel Barrel | $28.00 |
| \*Schmidt, George | Clothing Allowance | $44.98 |
| Simmering-Cory | Legal - Code Update | $2,000.00 |
| \*State of Iowa | Water Excise Tax | $4,284.65 |
| \*State of Iowa | Withholding Tax - Feb | $1,574.87 |
| \*TownCloud, Inc. | Subscriptions | $1,140.00 |
| TCA | Phone/Internet | $779.68 |
| T.P. Anderson & Company | Legal - Audit | $12,000.00 |
| Thompson | Equipment Maintenance | $560.68 |
| \*United Healthcare | Insurance Premiums | $467.62 |
| USA Blue Book | Lab Equipment | $259.06 |
| \*Verizon Wireless | Phone Service | $205.72 |
| Verizon Wireless | Phone Service | $48.90 |
| Verizon Wireless | Phone Service | $80.08 |
| Visa | Training/Travel/Op Supp | $2,086.36 |
| \*Weld Testing & Consulting | Safety | $700.00 |
| \*Wellmark | Insurance Premiums | $14,524.55 |
| ZFI, Inc. | Quarterly Dues | $154.00 |
| Ziegler | Equipment Maintenance | $175.49 |
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| **Totals:** |  | **$252,787.38** |

Visser introduced Resolution #2022-05 "A RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE 330TH STREET & O'BRIEN STREET PAVING PROJECT" and moved the same be adopted. Seconded by Back.

Vote results:

Ayes: 5 / Nays: 0

Back introduced Resolution #2022-06 "A RESOLUTION AWARDING CONTRACT FOR THE CONSTRUCTION OF THE 330TH STREET & O'BRIEN STREET PROJECT" and moved the same be adopted. Seconded by Reitsma.

Vote results:

Ayes: 5 / Nays: 0

Councilmember Devitt introduced Ordinance #225 entitled “AN ORDINANCE AMENDING CHAPTER 65 STOP OR YIELD REQUIRED, 65.03 STOP REQUIRED” and moved to waive the requirement that the ordinance be considered at three readings. Councilmember Back seconded the motion to waive the requirement that ordinance be considered at three readings. Upon the roll being called, the following named members of the council voted:

AYES: Visser, Wiekamp, Devitt, Reitsma, and Back.

NAYS: None Motion carried 5-0.

The Mayor declared that the motion to waive the requirement that the ordinance be considered at three readings has been passed by a vote of not less than three-fourths of the council.

Councilmember Back then moved that the proposed ordinance be adopted. Councilmember Wiekamp seconded the motion to adopt, and upon the roll being called, the following named members of the council voted: AYES: Visser, Wiekamp, Devitt, Reitsma, and Back. NAYES: None. Motion carried 5-0.

Vote results:

Ayes: 5 / Nays: 0

Motion Devitt, seconded by Visser to approve Pay Request #23 in the presented amount of $334,281.31.

Vote results:

Ayes: 5 / Nays: 0

Officer Brennen Zeman graduated from the Iowa Law Enforcement Academy on May 15th, 2021. His salary was not adjusted at that time. The Personnel Committee made their recommendation to the Council to increase his yearly salary in the amount of

$2,500, and to pay him at that adjusted rate dating back to the time of his graduation. Motion Back, seconded by Visser to approve Zeman's salary increase.

Vote results:

Ayes: 5 / Nays: 0

Zeutenhorst presented the Council with a proposed Participation Bonus Agreement to be offered to new volunteers for the Sanborn Ambulance Department. The agreement would be paid out over a two-year time-frame as long as the volunteers meet the agreement requirements. Motion Visser, seconded by Devitt to approve the proposed agreement.

Vote results:

Ayes: 5 / Nays: 0

The liquor license for Sanborn Golf & Country Club was presented to the Council for approval. Motion Back, seconded by Devitt to approve the liquor license.

Vote results:

Ayes: 5 / Nays: 0

An application was presented to the Council from Zach VandeKamp for approval to join the Sanborn Fire Department. Lyman informed the Council that the Sanborn Fire Department approved his application at their most recent fire meeting. Motion Visser, seconded by Wiekamp to approve Zach VandeKamp to the Sanborn Fire Department. Vote results:

Ayes: 5 / Nays: 0

A discussion was held regarding Clean Up Days. It was the consensus of the Council to offer Clean Up Days in the Fall of 2022. Residents who want to utilize Clean Up Days will purchase a flag at City Hall for $20.00 to place their allowable unwanted items on the curb. Electronics and appliances will be an additional charge as they have always been. The Council would like to arrange to have the Hazardous Waste Trailer brought to town in conjunction with the dates set for Clean Up Days. The Council requested that an informational flyer be produced and provided for approval for the next regularly scheduled Council meeting.

The Council was informed that the City of Sanborn Code of Ordinances book has been updated and a draft has been provided by Simmering-Cory. Zeutenhorst mentioned that the Council and Mayor pay portion has not been updated since it was initially established.

Per Iowa Code, 17.02(7) Setting Compensation for Elected Officers. By ordinance, the Council shall prescribe the compensation of the Mayor, Council members, and other elected City officers, but a change in the compensation of the Mayor does not become effective during the term in which the change is adopted, and the Council shall not adopt such an ordinance changing the compensation of any elected officer during the months of November and December in the year of a regular City election. A change in the compensation of Council members becomes effective for all Council members at the beginning of the term of the Council members elected at the election next following the change in compensation.

It was the consensus of the Council to have Jederberg check with other local communities and communities comparable in size to see what their Mayor and Council pay is currently at.

A discussion was held on implementing the use of a Consent Agenda at each Council meeting. The consent agenda groups perfunctory, but nonetheless important, items into one agenda item, speeding up the meeting and creating time for more critical issues and previously undiscussed matters. It can either be included as part of the regular agenda or as its own separate agenda. It was the consensus of the Council to begin using the Consent Agenda on a trial basis.

There being no further business to come before the board, Motion Devitt, seconded by Back to adjourn at 7:00 p.m. The next regularly scheduled council meeting will take place on Monday, May 9th at 5:00 p.m. in the Council Chambers at City Hall. Vote results:

Ayes: 5 / Nays: 0